

MINUTES OF THE REGULAR MEETING  
Jacoby Creek School District  
BOARD OF TRUSTEES  
January 9, 2017

A meeting of the Governing Board of Jacoby Creek School District was held on January 9, 2017 at 7:15 PM, in the school library.

Board Members Present: Shari Lovett, Brenna Goodman, Tuan Luu, and JR Renteria

Board Members Absent: Kris Sundeen

Board Members Arriving Late: None

Staff Present: Superintendent Timothy Parisi, Principal Melanie Nannizzi, Karen Roberts, Angie Dean, Sonja Jackson, Mark Barsanti, and John Moore.

Visitors Present: Mark Wetzel

**OPEN MEETING: 7:15 PM, CALL TO ORDER**

**1. CALL TO ORDER/RECOGNITIONS**

Meeting called to order at 7:20 PM

1.1 Pledge of Allegiance was led by John Moore

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Motion made by Trustee Luu, seconded by Trustee Renteria

Motion passed unanimously

**2. BUSINESS AND FINANCE**

2.1 Financial Report-No report, Cindy Vickers was ill.

2.2 2016-17 Local Control and Accountability Plan (LCAP)

Superintendent Parisi gave the LCAP report.

2.3 Financial Statements and Independent Audit Report

Mr. Wetzel from David L. Moonie & Co., LLP gave his introduction and supplied copies of the District's Audit Report for the year ended June 30, 2016. Hard copies were provided for the Board and the public at the meeting.

Motion made by Trustee Luu, seconded by Trustee Goodman

Motion passed unanimously

**3. CONSENT AGENDA**

3.1 Approval of Warrants & Payroll

3.2 Approval of Minutes: Regular Meeting of December 1, 2016

3.3 Resignations and Hires

3.4 Williams Uniform Complain, Quarterly Report

Motion made by Trustee Renteria, seconded by Trustee Luu

Motion passed unanimously

**4. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

4.1 Comments by the Public-No Comments

Under this item, the public is invited to address the Board regarding items that are not on tonight's agenda.

Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of

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Jacoby Creek School District, the Board encourages the speaker to utilize the district's written complaint procedures to pursue the matter. The public will have an opportunity to comment on all agenda items as those items are heard this evening.

5. COMMUNITY RELATIONS/CORRESPONDENCE-No Items

6. RECOGNITIONS/ANNOUNCEMENTS/REPORTS

6.1 Board Members-Trustee Renteria had a question as to why the JCCEF annual auction had been moved from the Blue Lake Casino to the Arcata Community Center. Principal Nannizzi explained that it was mainly due to the Arcata Community Center being available on Saturdays and Blue Lake Casino's availability was only on weekdays. More people would be able to attend the event on a Saturday evening.

6.2 Jacoby Creek Teachers Association (JCTA)-None

6.3 California School Employees Association (CSEA) - None

6.4 Principal-Principal Nannizzi announced that over the Winter Break, the gym floor had been refinished. Walk and Roll is the first Wednesday of every month. School attendance for this school year is looking very good. Jacoby Creek School is now accepting registration applications for the 2017-2018 school year.

6.5 Superintendent-Superintendent Parisi spoke in depth regarding the bond. Attached are Superintendent Parisi's personal notes:

A. First, a Facilities Bond Report:

As we know our local school facilities bond passed.

1. *Coordination of local and state bond funding:*

The voters of the State of California also passed a state school facilities bond. In the event that we decide to apply for state bond funds, I have taken preliminary steps to see how much we may be eligible for in state bond funds.

Our bond advisors preliminary estimate is that in addition to our 2.7 million dollar local bond, we may be eligible for up to 2 million dollars of modernization funding and 8.1 million dollars of new construction funding. State bond funding typically requires a local matching amount of from 40 to 60%. However, since our local bond was for less than 5 million dollars, we may be eligible for hardship status and have the matching requirement waived.

All of this means two things:

1. We may be eligible for close to 13 million dollars of bond funds without a providing a match for state bond funding to improve our facilities for our students and our community.
2. Eligibility for state bond funding requires a project be submitted and approved. Then there is a long wait in line, for up to two years. It will create timing issues for commencing and completing the projects. We need to keep in mind that we may be

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one of many school districts that will apply for state bond funding. If we decide to apply for state bond funding, in order to give ourselves the maximum opportunity to obtain state bond funding, we need to move forward through the process of managing our local bond funding with great care and deliberateness while keeping the door open as wide as possible for our opportunity to secure state bond funding. I did not create an agenda item to address applying for state bond funding. However, if there is any suggestion at this point in tonight's meeting or during tonight's Agenda Item 10.1, Future Agenda Items, by the public or the board for the need to address applying for state bond funding as an agenda item, I will put it on the agenda for the next board meeting.

*2. Bond Funding and Bond Project Management:*

There are multiple pieces that need to be put into place to manage our Bond funding with care and deliberateness.

- a. As I mentioned in the Agenda Item 1.2 and reflected in Agenda Items 7.7 and 7.8, we are already have agreements with a bond advisor and a bond attorney.
- b. Agenda Items 7.4, 7.5 and 7.6 are all required for our local bond funding.
- c. If we apply for state bond funding, we will need to engage the services of a School Facilities Consultant to coordinate procuring of state and local bond funding and determining how to proceed with the projects we decide we wish to develop. It may require that the projects happen in phases, require bridge funding until state bond funding is available or other alternatives. All of these options will be discussed with the public and the board in open session.

Isom Advisors, our Bond Advisor has recommended a School Facilities Consultant company he works with named Schoolworks. I have checked with other school districts, legal advisors and school facilities experts and they concur with Isom's recommendation. Schoolworks is preparing a proposal for the District. I will be bringing this proposal to the board at the next board meeting. If there is any suggestion between this point in tonight's meeting by the public or the board for the need to solicit other proposals for a School Facilities Consultant, I will put it on the agenda of the next board meeting. However, we are not under any legal obligation to solicit other proposals for a School Facilities Consultant. I am of the opinion that if we are going to apply for state bond funding, in order to keep the door open as wide as possible for our opportunity to state bond funding, we should use the servicers of Schoolworks.

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- d. If we apply for and receive approval for state bond funding, in my opinion we will need a Project Manager. I believe that it is in the best interests of the District to solicit proposals for these services. However, we are not under any legal obligation to solicit other proposals for a Project Manager.
  - e. If we do not apply for or do not receive approval for state bond funding, we may or may not need a Project Manager. At this time, I do not have an opinion on this issue.
  - f. Facilities Improvement Committee (FIC): No matter what source we will have for bond funding, local or local and state, I will establishing a FIC. Input on the membership of the FIC will be sought from all stakeholders in the school community. This committee will be responsible for the review and or development of: a Facilities Master Plan, a Deferred Maintenance Plan, bond fund project identification and prioritization. I will report the findings of this committee to the board for approval.
  - g. If we apply for and receive approval for state bond funding and after a plan for managing the bond fund projects is developed, we may discover that we may not need to sell local bonds to the extent of our bonding capacity. If this takes place, we may be to save our local district citizens money.
3. In summary, no matter what type of bond funding we have available to us, this is going to be both a long and lengthy process.
- B. And last, but not least, the Governor's Budget will be released this month. We will be keeping a close watch on the state budget, and as always managing our own budget with caution so that we will be able to continue the services we currently are providing for our students into the future.

## 7. ADMINISTRATION

7.1 Student Enrollment and Attendance Report- Enrollment: 457

Attendance Percentage: 96.2 % and 439.8 ADA

7.2 Certificated Employee Request for Leave or Resignation

Motion made by Trustee Luu, seconded by Trustee Goodman

Motion passed unanimously

7.3 Memorandum of Understanding (MOU), Music Teacher, Health and Welfare Benefits

Motion made by Trustee Renteria, seconded by Trustee Luu

Motion passed unanimously

7.4 Board Policies and Administrative Regulations, First Reading

7.4.1 3513.3 Tobacco Free Schools

7.4.2 5131.62 Tobacco

7.4.3 3410 Debt Management Policy

7.5 Resolution No. 5: 2016-17 Certifying all Proceedings in the November 8, 2016 General Obligation Bond Election

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Motion made by Trustee Luu, seconded by Trustee Goodman

Motion passed unanimously

7.6 Resolution No. 6 Adopting Bylaws Governing Measure K Citizens Oversight Committee

Motion made by Trustee Luu, seconded by Trustee Renteria

Motion passed unanimously

7.7 Resolution No. 7 Declaring Intention to Reimburse Expenditures from the Proceeds of Obligations

Motion made by Trustee Luu, seconded by Trustee Goodman

Motion passed unanimously

7.8 Consulting Services Agreement with Isom Advisors

Superintendent Parisi explained that at the regular meeting of the Board on April 9, 2014, the Board approved a Consulting Services Agreement with Isom Advisors. This agreement is still in effect.

7.9 Agreement with Jones Hall, Bond Counsel

Superintendent Parisi explained that at the regular meeting of the Board on October 8, 2014, the Board approved an Agreement for Bond Counsel Services with Jones Hall, A Professional Law Corporation. This agreement is still in effect.

## 8. CURRICULUM AND INSTRUCTION

8.1 2015-16 School Accountability Report Card

Motion made by Trustee Luu, seconded by Trustee Goodman

Motion passed unanimously

## 9. FACILITIES-No Items

## 10. FUTURE AGENDA PLANNING

10.1 Items to consider for future agendas-No Items

## 11. FUTURE BOARD MEETINGS

11.1 Monday, February 13<sup>th</sup>, 2017; Monday, March 13<sup>th</sup>, 2017, April 10<sup>th</sup>, 2017

Meeting adjourned at 8:13 pm