

Jacoby Creek School District
School Board Agenda Background Information
September 7, 2016

Agenda Item 1.

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None.

1.2 Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

1.2 A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an "emergency situation" exists or "immediate action" is needed.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi

Shari Lovett

Agenda Item 2.

BUSINESS AND FINANCE

Subject:

2.1 Financial Report

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month a Financial Report is given in order to keep the Board apprised of the District's fiscal condition.

Fiscal Implications:

As reported.

Contact Person/s:

Timothy Parisi

Cindy Vickers

Jacoby Creek School District
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Agenda Item 2.
BUSINESS AND FINANCE

Subject:

2.2 2016-17 Local Control and Accountability Plan (LCAP)

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board approved the District's 2016-17 LCAP on June 13, 2016.

The District's 2016-17 LCAP received a final review by the Humboldt County Office of Education (HCOE) Instructional Leadership and Business Services Department.

During the final review two minor items were discovered that need to be corrected. The corrected pages are attached. Board approval is required for these corrections.

1. Pages 43, 48 and 53: The cafeteria transfer was not clear in the HCOE Business Services review notes, so the incorrect years were changed. Corrections have been made to Year 1: (p. 43) \$40,297; Year 2: (p. 48) \$40,869 and year 3: (p. 53) \$41,448.
2. Page 60: In the Annual Update the cost of salaries & benefits has increased due to negotiations. The District agreed to pay for full Health and Welfare Benefits with a one-time increased cost district-wide \$131,093.

Using survey data and other input, the LCAP attempts to capture and reduce to writing what our school does so well: help students attain high levels of achievement through a whole-child approach to education.

The LCAP has two goals as described in the attached summary of the LCAP.

At each Board meeting, the Board and the public will be notified of the District's progress on the LCAP's goals and are encouraged to provide their input.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi

Melanie Nannizzi

Jenney Bickel

Jacoby Creek School District
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Agenda Item 2.
BUSINESS AND FINANCE

Subject:

2.3 Certification of Unaudited Actual Financial Report

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Unaudited Actual Financial Report. This is the report on the actual revenue and expenses for the District for last year.

Fiscal Implications:

See the attached report.

Contact Person/s:

Timothy Parisi
Cindy Vickers

Jacoby Creek School District
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Agenda Item 2.
BUSINESS AND FINANCE

Subject:

2.4 Resolution No. 1: 2016-2017 to Adopt the Gann Limit

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Gann Limit General Information.

Fiscal Implications:

Please see Gann Appropriations Limit Calculations in the Unaudited Actuals Report attached to Agenda Item 2.3.

Contact Person/s:

Timothy Parisi
Cindy Vickers

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Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Approval of Warrants & Payroll

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process.

The warrants and payroll totals are inspected and clarification is given if needed. The Board Warrant Report is attached.

Fiscal Implications:

Warrants:

August: \$113,798.11

Payroll:

Certificated:

August: \$11,222.44

Classified:

August: \$40,256.02

Total: \$51,488.46

Contact Person/s:

Timothy Parisi

Melanie Nannizzi

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Agenda Item 3.

CONSENT AGENDA

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Subject:

3.2 Approval of Minutes
Regular Meeting of August 4, 2016

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes are attached.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi
Melanie Nannizzi
Karen Roberts

Jacoby Creek School District
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Agenda Item 3.

CONSENT AGENDA

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Subject:

3.3 Resignations and Hires

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Resignations:

Crissy Churchill, Speech Language Pathologist Assistant

Hires:

Nathan Cuny-Speech Language Pathologist (SLP) 1.0 FTE

Brandy Rose--Instructional Aide and 7th/8th Grade Spanish Enrichment Instructor, 14 hours per week

Marie Meidinger--Yard Duty, 15 hours per week

Tyler Warren--Yard Duty, 22.1 hours per week

Phillip Alway--Golf Coach

Fiscal Implications:

The hiring of a new position, SLP will impact the District's budget as described in agenda item 7.2.

Contact Person/s:

Timothy Parisi

Melanie Nannizzi

Jacoby Creek School District
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Agenda Item 4.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi
Shari Lovett

Agenda Item 5.

COMMUNITY RELATIONS/CORRESPONDENCE

Subject:

5.1 Resolution No. 2: 2016-2017 Proposition 51

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Proposition 51 is state bond measure that is on the November 2016 ballot. The Collation for Adequate School Housing (CASH) is promoting Proposition 51. CASH has asked school districts across the state to pass a resolution in support of Proposition 51. See the attached Background Information sheet.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi

Jacoby Creek School District
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Agenda Item 6.

RECOGNITIONS/ANNOUNCEMENTS/REPORTS

Subject:

- 6.1 Board Members
- 6.2 Jacoby Creek Teachers Association
- 6.3 California School Employees Association
- 6.4 Principal
- 6.5 Superintendent

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

- 6.1 Board members may choose to make an announcement.
- 6.2 and 6.3 JCTA and CSEA may choose to address the Board.
- 6.4 Each month the Principal gives a report on school events and activities.
- 6.5 Each month the Superintendent may give a report on the state of the District.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi

Agenda Item 7.

ADMINISTRATION

Subject:

- 7.1 Student Enrollment and Attendance Report

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Fiscal Implications:

To be determined.

Contact Person/s:

Timothy Parisi
Melanie Nannizzi
Cathryn Babinski

Jacoby Creek School District
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Agenda Item 7.
ADMINISTRATION

Subject:

7.2 Speech and Language Pathology Services Staffing and Placement Agreement

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

During the 2015-16 school year Speech and Language Pathology services were provided by a Speech and Language Pathology Assistant (SLPA) under the advisement of a Speech and Language Pathologist (SLP). The SLPA resigned over the summer. There are no SLP's or SLPA's available in Humboldt County. This left the District with two options. Contract with an out of the area placement service for a SLP, or provide Speech and Language Pathology services to our students via virtual online means, e.g. Skype or Face Time. The administrative staff determined that it was in the best interests of our students to contract with a placement service for a SLP.

The Placement Agreement for a SLP is for the 2016-17 school year only. When the Agreement expires, the District may have the opportunity of employing the SLP provided by the placement service on a regular District employee contract.

Fiscal Implications:

The total compensation cost of the SLPA and the SLPA's advisor was projected for 2016-17 as follows:

SLPA:	\$53,941
SLP advisor to the SLPA:	\$23,076
Total	\$77,017

The cost for a SLP through the placement service is \$75 for an eight hour day. The total cost for 2016-17 is:

SLP	\$108,900
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The cost for a SLP is \$31,883 more than the cost for a SLPA and the SLPA advisor originally budgeted for in 2016-17. This cost will come out of the District Budgeted Reserve and represents a Reserve percentage of about .85%. The District expects to recover some or all of this cost by contracting with other districts for Speech and Language Pathology services as described in agenda item 7.3.

Contact Person/s:

Timothy Parisi

Melanie Nannizzi

Jacoby Creek School District
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Agenda Item 7.
ADMINISTRATION

Subject:

7.3 Memorandums of Understanding (MOU), JCSD to Provide of Speech and Language Pathologist Services

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

As described in agenda item 7.2, the cost for a SLP is \$31,883 more than the cost for a SLPA and the SLPA advisor originally budgeted for in 2016-17. The District expects to recover some or all of this cost by contracting with other districts for Speech and Language Pathology services. The two MOU's in this agenda item will provide the District an estimated \$15,930 in revenue to recover about 50% of this cost. The District is continuing to pursue offering Speech and Language Pathology services to other districts to further reduce this cost.

Fiscal Implications:

A reduction in the cost for Speech and Language Pathology services.

Contact Person/s:

Timothy Parisi
Melanie Nannizzi

Jacoby Creek School District
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Agenda Item 7.
ADMINISTRATION

Subject:

7.4 Memorandum of Understanding (MOU), Student Support Provider, Health and Welfare Benefits

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

At the regular meeting of the Board on August 4, 2016, the Board approved the hiring of a Student Support Specialist. This individual is also an employee of the Freshwater School District (FSD). The District has come to an agreement with the FSD to cover 40% of this individual's Health and Welfare benefits for the 2016-17 school year.

Fiscal Implications:

\$6,320. for the 2016-17 school year.

Contact Person/s:

Timothy Parisi

Melanie Nannizzi

Jacoby Creek School District
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Agenda Item 8.

CURRICULUM AND INSTRUCTION

Subject:

No Items

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

None.

Fiscal Implications:

None.

Contact Person:

Timothy Parisi
Melanie Nannizzi

Agenda Item 9.

FACILITIES

Subject:

No items

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

None.

Fiscal Implications:

None.

Contact Person:

Timothy Parisi
Melanie Nannizzi

Jacoby Creek School District
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Agenda Item 10.
FUTURE AGENDA PLANNING

Subject:

10.1 Items for consideration for future agendas

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board may consider items for future Board meeting agendas. Board members or the public may suggest agenda items.

The Board President and the Superintendent determine if an item is placed on the agenda based upon if it related to school district business and within the jurisdiction of the Board.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi

Shari Lovett

Agenda Item 11.
FUTURE BOARD MEETINGS

Subject:

11.1 Thursday, October 6, 2016, Thursday, November 3, 2016, Thursday, December 1, 2016

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

11.1 At its annual organizational meeting in December, the Board scheduled its meetings for the 2016 calendar year. The

Board may adjust this meeting schedule as needed.

Fiscal Implications:

None.

Contact Person/s:

Timothy Parisi

Shari Lovett